

JAN 15 2008

MEMORANDUM FOR Deputy Chiefs of General and Chiefs of Special Staff Offices, HQ TRADOC

SUBJECT: Delegation of Authority to Establish Compressed Work Schedules (CWS)

1. References:

a. Memorandum, HQ TRADOC, ATPC-M, 10 Mar 93, subject: Alternative and Compressed Work Schedules.

b. Memorandum, HQ TRADOC, ATCS, 16 Jun 97, subject: Curtailment of Compressed Work Schedules (CWS) for GS/GM 13-15 Supervisors and Leaders.

2. Reference 1a delegated the authority to test and/or establish Alternative Work Schedules (AWS) to the Deputy Chiefs of Staff (DCS) and Chiefs of Special Staff Offices. This delegation provided each DCS and Chiefs of Special Staff Offices authority to test, establish, or decline to participate in a 5-4/9 CWS.

3. Reference 1b eliminated CWS for all GS/GM 13-15 employees officially classified as supervisors or leaders. This decision was based on a determination that CWS was not sustainable for those in leadership positions.

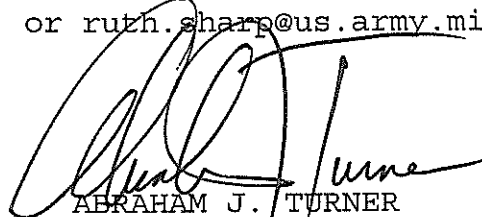
4. This memorandum rescinds reference 1b. Further, this memorandum delegates to Deputy Chiefs of General and Chiefs of Special Staff Offices the authority to establish CWS for GS/GM 13-15 positions officially classified as supervisors or leaders and equivalent positions under the National Security Personnel System.

5. Compressed Work Schedules can be an excellent management tool. They ideally serve the purposes of both your organization and your employees through increased productivity as well as expanded opportunities to balance work and family responsibilities. However, the opportunity to participate in CWS is at your discretion and mission considerations must prevail over individual employee desires.

ATBO-C

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6. If you have questions regarding this delegation, please
contact Ruth Sharp, Civilian Human Resources Directorate,
(757) 788-5236, DSN 680-5236, or ruth.sharp@us.army.mil.

A handwritten signature in black ink, appearing to read 'Abraham J. Turner', is written over the printed name and title.

ABRAHAM J. TURNER
Major General, U.S. Army
Acting Deputy Commanding General/
Chief of Staff